



# Databuilding Service

ACCURACY>>SPEED>>>RESULTS

**QuikServe Solutions** will strive to meet all of your Point-of-Sale Databuilding needs. Due to the number, variety and complexity of Databuilding requests, we recommend that you closely review the following details and requirements regarding our Databuilding Service. We depend on our customers' cooperation to allow us to provide this valuable service at an affordable cost, so you can focus on serving your customers.

The **New Item Request Form** must be filled out completely and submitted to your Account Manager at least 5 business days in advance of the day the changes are to become active.

- ◆ This includes the following: new menu items, new combos, new coupons/discounts, receipt header/footer changes, customer message changes and modifications to existing items/combos.
- ◆ Form will be returned to customer if not completed (this may result in a delay to the completion of databuilding request).

Price changes submitted to your Account Manager will be completed within a minimum of 5 to a maximum of 20 business days, depending on the complexity of the request. Your Account Manager can help determine a more accurate timeline for completion.

- ◆ Please speak with your Account Manager before submitting price changes, as they will provide you with a specific listing of your database(s) that will be easy for you to fill out and send in.

A Databuilding representative will follow up with an email to the restaurant and other appropriate personnel after the request has been completed and changes have been sent to the restaurant.

- ◆ This email will review what additions or changes should show on the POS and notifies that a manager or another appropriate representative should verify the changes are active and accurate.
- ◆ The customer is responsible to report any and all problems related to the Databuilding request in a timely manner by replying to the follow up email from the Databuilding representative

## Disclaimer:

- **QuikServe Solutions** will not be held responsible for problems resulting from customers not verifying accuracy of changes made by our Databuilding team.
- **QuikServe Solutions** will handle all corrections regarding Databuilding on a first come first serve basis.
- Requests submitted without proper lead time will be completed on an adjusted timeline as discussed with your Account Manager.



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